

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, June 12, 2023

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 12, 2023 with the following members present: President, Adrian Stephens; Vice President, Noe Esparza; Secretary, Norma Hernandez; Trustees: Wanda Heath Johnson, Ramon Garza, Linda Clark Sherrard, Jose Jimenez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

EXECUTIVE SESSION: At 5:21 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.

1. Consider Board Member responsibilities.
2. Consider Superintendent responsibilities.
3. Discussion of intruder detection audits.
4. Consider approval of the employment of contractual personnel as presented.
5. Board President, Adrian Stephens, will lead the Trustees as they discuss and appoint new Board Officers for the 2023-2024 school year.

At 6:08 p.m., Mrs. Stephens announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Stephens called for a motion to approve the employment of contractual personnel.

A motion was made by Noe Esparza and seconded by Norma Hernandez. The motion passed with a vote of 7-0-0.

Mrs. Stephens called for a motion to elect Noe Esparza for the office of President of the Galena Park ISD Board of Trustees for the 2023-2024 school year.

A motion was made by Norma Hernandez and seconded by Ramon Garza. The motion passed with a vote of 7-0-0.

Mrs. Stephens called for a motion to elect Norma Hernandez for the office of Vice President of the Galena Park ISD Board of Trustees for the 2023-2024 school year.

A motion was made by Ramon Garza and seconded by Noe Esparza. The motion passed with a vote of 7-0-0.

Mrs. Stephens called for a motion to elect Ramon Garza for the office of Secretary of the Galena Park ISD Board of Trustees for the 2023-2024 school year.

A motion was made by Noe Esparza and seconded by Norma Hernandez. The motion passed with a vote of 7-0-0.

REGULAR MEETING: At 6:11 p.m., Mrs. Stephens called the meeting to order. Noe Esparza opened the meeting with a prayer, the pledges to the American and Texas flags were led by the Board of Trustees.

PUBLIC COMMENT ITEMS:

A. Public Comment for Posted Agenda Items

There were no public comments for posted agenda items.

B. Public Comment for Non-Agenda Items

Dr. John Moore, Galena Park ISD Superintendent, delivered a public comment recognizing and thanking Terri Moore, Associate Superintendent for Educational Support and School Administration for her years of service to Galena Park ISD.

ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS: Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the oath of office to the following:

- A. Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the Ceremonial Oath of Office to newly elected trustee Jose Jimenez for Position 5, who was officially sworn in on May 15, 2023.
- B. Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the Oath of Office to re-elected incumbent, Noe Esparza, Position 6.
- C. Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the Oath of Office to re-elected incumbent, Norma Hernandez, Position 7.

RECOGNITION: Dr. Moore and Ramon Garza recognized the following:

A. Business Partner:

- 1. Galena Park ISD will recognize the Energy Management Department for being named the 2023 Texas Energy Managers Association (TEMA) Program of the Year.

B. Employee:

- 1. Galena Park ISD will recognize Kaneice Washington, Galena Park Elementary School's Science Lab Teacher, for receiving the 2023 H-E-B Excellence in Education Award in the Leadership Elementary category.

C. Student:

- 1. Galena Park ISD will recognize the Texas Art Education Association 2023 Visual Arts Scholastic Event (VASE) winners:
 - Galena Park High School Winners
 - Ashley De Leon, for Here's Looking At You Cud
 - Ryan Jacob Lloyd, for Abuelo
 - David Morales, for Problem Child
 - Madelyn Trevino, for Stolen From Reality and Wanted
 - Alma Villegas, for Once Upon a Time in Mexico
 - North Shore Ninth Grade Center Winner:
 - Yahaira Leon Lara, for Spirit of the Warrior and La Taqueria De Media-noche (Gold Seal)
 - North Shore Senior High School Winners:
 - Cameron Centeno, for Bull'z Attraction
 - Edith Gonzalez, for Prologue

BOARD COMMENTS:

- 1. Wanda Johnson, commended and thanked Elizabeth Lalor, Mechelle Epps and anyone that was involved with the new graduation design at North Shore Senior High School, Galena Park High School, and Early College High School.
- 2. Adrian Stephens, commented as the outgoing Board President. She thanked the rest of the board for allowing her to lead them and facilitate difficult conversations. She also thanked Dr. John Moore, Superintendent of Schools, her family (husband, and daughters), all of the administrators, and Elizabeth Valdez.
- 3. Linda Sherrard, congratulated the returning board members, and the new board member Jose Jimenez.

REPORTS: Mrs. Stephens introduced Harold "Sonny" Fletcher III, Senior Director for Facilities Planning and Construction, who provided a 2016 Bond Program construction update.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mrs. Stephens stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Stephens asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

- 1. Consider approval of the minutes for the Workshop and Regular Meeting held on May 8; and for the Special Meeting held on May 15.
- 2. Consider approval of the 2023-2024 Early Head Start Federal Non-Competing Continuation Refunding Application submission, which includes Board Approval Letter and United States Department of Health and Human Services Certifications and Assurance.
- 3. Consider approval of the Records Management Officer Position as the Records Management Officer.

4. Consider approval of the drafting of the interlocal agreements for the 2024 Contract Deputy Program with Harris County Precinct 2 and Precinct 3, and authorize the Superintendent, or designee, to execute the agreements.
5. Consider approval of the Galena Park ISD appraisal calendar for the 2023-2024 school year.

A motion was made by Wanda Johnson and seconded by Noe Esparza to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Stephens asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider delegating authority to the Superintendent, or designee, to approve negative change orders and authorize final payment for ESSER funded projects.
2. Consider approval of negative Change Order #001 in the amount of \$34,116.60, and authorize final payment to Jamail & Smith Construction, LP, for North Shore Middle School Security Vestibule (Project 042-2022) with a final construction cost of \$267,360.94.
3. Consider approval of the emergency repair/replacement of the auditorium stage floor at North Shore Senior High School due to water damage (Lifecycle Project L199) by Quality Hardwood Floors, Inc., via BuyBoard Contract #641-21, for an estimated amount of \$70,000.
4. Consider approval of the LED lighting upgrade at Havard Elementary School (Lifecycle Project L199) by Excel Energy Group, Inc., via BuyBoard contract #681-22 for an estimated amount of \$215,000.
5. Consider approval of the LED lighting upgrade at Cobb 6th Grade Campus (Lifecycle Project L 198) by Excel Energy Group, Inc., via BuyBoard contract #681-22 for an estimated amount of \$225,000.
6. Consider approval of negative Change Order #001 in the amount of \$13,424.56, and authorize final payment to E Contractors USA, LLC, for renovations at North Shore Senior High 9th Grade Campus (Project 003-2022) with a final construction cost of \$1,274,435.
7. Consider approval of negative Change Order #002 in the amount of \$33,449.22, and authorize final payment to American Mechanical Services of Houston, LLC, for Woodland Acres Middle School HVAC Replacement (Project 043-2020) with a final construction cost not to exceed \$2,772,050.78.
8. Consider approval of negative Change Order #1 in the amount of \$26,500, and authorize final payment to American Mechanical Services of Houston, LLC, for Cimarron Elementary School HVAC Upgrades and Replacement (Project E130) with a final construction cost not to exceed \$240,624.

A motion was made by Ramon Garza and seconded by Norma Hernandez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Stephens asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the agreement with Harris County Department of Education (HCDE)'s Center to collaborate with Sam Houston Elementary School for Afterschool, Summer and Enrichment on its application to the Harris County Community Development Block Grant - CARES Act funding in which HCDE will allocate \$80,000 to Sam Houston Elementary School for the 2023-2024 school year, and delegate authority to the Superintendent, or designee, to negotiate and execute an agreement with HCDE.
2. Consider purchase approval of curriculum license renewal for the term of August 1, 2023, through August 1, 2024, from TeachTown via Buy Board Contract #653-21 at an estimated amount of \$175,000.
3. Consider purchase approval of the Special Education, Response to Intervention (RTI), and 504 Website License Agreement for Software Support and Maintenance for the period of September 1, 2023, through August 31, 2024, from Brecht's Database Solutions, Inc. d/b/a Embrace Education via the Region 19 Allied States Cooperative, RFP#: 20-7382 at an estimated amount of \$100,000.
4. Consider approval of the Partnership Agreement with Communities in Schools of Southeast Harris County for an estimated total of \$505,000. The expenditure will be funded by Title 1 Funds.
5. Consider purchase approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East for 2023 - 2024 services for the period of August 28, 2023, through June 3, 2024, with a total amount not to exceed \$200,000.

6. Consider approval of the 2023-2024 compensation plan inclusive of a 3% of market general pay increase for employees on the teacher salary schedule and 3% of midpoint general pay increase for all other employees tied to pay range structures.
7. Consider approval of the purchase of musical instruments for the term of June 13, 2023, through August 31, 2023, from WoodWind & BrassWind and Swicegood Music Co., through the Buyboard Contract Number 619-20 at an estimated cost of \$300,870.
8. Consider approval of the purchase of online subscriptions for the i-Ready Teacher Toolbox for Reading and Writing for the term of July 1, 2023, through June 30, 2024, from Curriculum Associates via Buyboard Contract # 653-21 at an estimated amount of \$100,000.
9. Consider approval of the purchase of digital and print social studies curriculum for the term of August 1, 2023, through May 30, 2025, from Studies Weekly via Epic 6, RFP 1321 at an estimated amount of \$220,000.
10. Consider approval of the purchase of McMurry Dual Credit Academy for the term of August 1, 2023, through May 31, 2024, from McMurry University at an estimated amount of \$250,000.
11. Consider approval of the purchase of phonics consumables and subscription for the term of July 1, 2023, through June 30, 2024, from Benchmark Education Company via TIPS Contract #200903 at an estimated amount of \$270,000.
12. Consider approval of the proposed Budget Amendments for the month of May 2023.
13. Consider approval of transportation services from September 1, 2023, through August 31, 2024, with EverDriven Technologies, LLC through OMNIA Partners (formerly National IPA) Contract No. R190401, at an estimated amount of \$350,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
14. Consider approval of an order authorizing the redemption and other matters relating to the Galena Park ISD District Unlimited Tax Refunding Bonds, Series 2013.
15. Consider approval for the award of RFP 23-015 Garbage Collection Services, for the period July 1, 2023, through June 30, 2024, from Frontier Waste K2, LLC., at an estimated annual expenditure of \$600,000.
16. Consider approval for the award of RFP 23-014 Electrical Services for the period of June 13, 2023, through June 30, 2024, from Consolidated Electrical Distributors, Inc. for an estimated expenditure of \$400,000.
17. Consider approval of award RFP 23-013 for Asphalt Work for Paving for the period of June 13, 2023, through June 30, 2024, from Sheffield Construction and Consulting Service at an estimated amount of \$250,000.
18. Consider approval to renew RFP 22-009 Catering Services for the period of July 1, 2023, through June 30, 2024, estimated annual expenditure of \$500,000 with the following vendors:
 Alonti Catering (Pepi Corporation)
 Antonio's Pizza & More
 Boudreaux's Cajun Kitchen
 Pollos y Carnes Asadas El Regio (Imperio Diaz LLC)
 Chick-Fil-A (DeCola Restaurants, Inc)
 Dan & Di Corporation (Dan's Sea Food and Wings)
 Domino's (BKD Pizza Inc.)
 El Jalapeno Restaurant LLC
 Flossies BBQ (Michael Moody)
 Franchise of Panera Bread Café (Rolling Dough, Ltd.)
 Hobo's Sandwich Shop, Inc.
 Iguana Joes Bw8 Inc.
 Jason's Deli (Deli Management Inc)
 Kings BBQ LLC
 Las Paloma's Mexican Restaurant (Palomas of Texas Restaurants Inc)
 Luna's Mexican Restaurant
 Mr. Gatti's Pizza (Beto Inc.)
 Nothing Bundt Cakes (Baytown)
 PaisleyJoumee
 Papa John's (GFPM, LLC)
 Peter Piper Pizza (Pizza Properties, Inc.)
 Savannah Cafe and Bakery
 Southern Ice Cream
 Sweets by Regina
 Tomas Bakery LLC (Isaac & Julia Rangel)

19. Consider approval to renew RFP-22-008 General Merchandise for the period of July 1, 2023, through June 30, 2024, estimated annual expenditure of \$500,000 with the following vendors:

A Plus Trophy
Alamo Music Center
American Ceramic Supply Company
American Challenge Enterprises
Audio Resource Group
B.E. Publishing
Brady Hull & Associates
BSN Sports
Buck's Wheel & Equipment Co.
Bull Market Promotions
Cady Studios LLC
Carolina Biological Supply Company
Cavendish Square Publishing, LLC
Coast to Coast Computer Products, Inc.
Commline Cabling, LLC
Delegard Tool of Texas, Inc.
Flinn Scientific, Inc.
Formal Fashions, Inc.
Game One (Athletic Supply Inc)
Gandy Ink
Gateway Printing & Office Supply, Inc.
Graphics Unlimited, Inc.
Gulf Coast Specialties
Havard Welding Supply Co., Inc.
Hobby Lobby Stores, Inc.
J.A. Davis Advertising
Junior Library Guild
Lakeshore Learning Materials
Lopez School Bus Upholstery
Music In Motion
Next Level Libraries LLC
Okapi Educational Publishing, Inc.
Pacific Learning, Inc
Phase 3 Services LLC
Positive Promotions, Inc.
Sam Bassett Lumber Co.
Scholastic Inc.
School Life, a division of Imagestuff
Seven Sides Publishing
Shiloh Printing LLC
Southern Floral Company
Stadium Creations
Steve Weiss Music Inc.
Sunline Products
Sweet Pipes
Teacher's Discovery (American Eagle Co., Inc.)
Techland Houston/CostumeWorx
Texas Art Supply Co.
TexGas Welding Supply, LLC
The Master Teacher, Inc.
The Rosen Publishing Group Inc.
US Games

Uvalde Ace Hardware
Woodwind & Brasswind

20. Consider approval of delegation of authority to the Superintendent and/or designee to sign and enter into a new electricity agreement covering the period beyond June 2025 for a term of up to 60 months (and inclusive of a renewal option).
21. Consider approval of the purchase of two 78-passenger school buses for student transportation from Thomas Bus Gulf Coast GP, Inc., via BuyBoard Contract #630-20, for an estimated amount of \$275,000.

A motion was made by Linda Sherrard and seconded by Wanda Johnson to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:

A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:

1. Tax Collection Report for April 2023
2. 2016 Bond Program Financial Report as of April 30, 2023

B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Early Head Start 2021-2022 Annual Report
2. Early Head Start Policy Council Meeting Minutes from April 2023
3. Early Head Start Update and Fund 205 Expenditure Report Summary from April 2023

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.



Noe Esparza, President

ATTEST:



Ramon Garza, Secretary